

DAWPOOL

Dawpool C.E. (Aided) Primary School

Governing Body 2017-18



*'The Fruit of the Spirit is Love, Joy, Peace, Patience,
Kindness, Generosity, Faithfulness, Gentleness
and Self-Control'*

(Galatians 5: 22-23).

Dawpool C.E (Aided) Primary School
School Lane
Thurstaston
Wirral
CH61 0HH

0151 648 3412

schooloffice@dawpool.wirral.sch.uk

www.dawpool-ce.eschools.co.uk



Table of Contents

1. COMMITTEE STRUCTURE: ACADEMIC YEAR 2017 -18.....	3
2. GUIDANCE NOTES	4
3. GOVERNOR AREAS OF RESPONSIBILITY: ACADEMIC YEAR 2016-17	6
4. DECLARATION OF PECUNIARY INTERESTS	6
5. GOVERNING BODY STRUCTURE.....	7



1. COMMITTEE STRUCTURE: ACADEMIC YEAR 2017 -18

FINANCE & RESOURCES	<u>Responsibilities:</u> <ul style="list-style-type: none">• Finance, Budget Setting, Best Value• Asset Management• Staff Appointments• Staff Dismissal• Capability
<u>Members:</u> <ul style="list-style-type: none">• Mr D Burrows (Head Teacher)• Mrs K Robson (Chair of Governors)• Mr C White (Chair of Finance)• Mr R Cook• Mr A Harford• Mr K Marley	

SCHOOL IMPROVEMENT	<u>Responsibilities:</u> <ul style="list-style-type: none">• Curriculum, Policies, SIAMS• Teaching & Learning• School Improvement• Discipline• Staff Dismissal Appeal• Complaints
<u>Members:</u> <ul style="list-style-type: none">• Mr D Burrows (Head Teacher)• Mrs K Preston (Committee Chair)• Rev J Turner• Mr M Hornby• Mrs L Young• Mrs E Ellis• Mrs D Rudd	



ADMISSIONS	<u>Responsibilities:</u> <ul style="list-style-type: none">• Admission Policy• Admissions
<u>Members:</u> <ul style="list-style-type: none">• Mr D Burrows (Head Teacher)• Mrs K Robson• Mr A Harford• Mrs E Ellis• Rev J Turner (Policy only)	

APPRAISAL	<u>Responsibilities:</u> <ul style="list-style-type: none">• Appraisal Review• Pay Progression
<u>Members:</u> <ul style="list-style-type: none">• Mr D Burrows (Head Teacher)• Mrs K Robson• Mrs D Rudd• Rev J Turner (Pay Progression only)	

2. GUIDANCE NOTES

- The quorum for a meeting will be three governors.
- The Finance & Resources Committee will meet termly, or more frequently if required. The Chair of Governors will act as Committee Chair, with the exception of Finance meeting, when the Chair of Finance will act as Committee Chair.
- The School Improvement Committee will meet termly, or more frequently if required. The Vice Chair of Governors will act as Committee Chair.
- The Admissions Committee will meet annually to review policy, annually for allocation of FS2 places and as required for other admissions. The Chair of Governors will act as Committee Chair. FS1 places will also be considered annually.
- The Appraisal Committee meet in the first academic term to set Headteacher targets. They will meet mid-year to review target progress and support required for the Headteacher and all staff. They will meet at the end of the academic year to review target achievement and pay progression for all staff.

'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you, plans to give you hope and a future.' (Jeremiah 29:11)



- Minutes will be recorded for all meetings and will be reviewed at the following meeting of the Full Governing Body.
- Governors are to attend appropriate training courses / updates as required.

The Full Governing Body shall:

- Ensure that Christian ethos and values are maintained and developed throughout the school.
- Maintain a Register of Pecuniary Interests.
- Support effective communication between all staff, Governors, parent/carers, and the local community. Ensure effective partnerships between the school, the church and the wider community.
- Support and challenge the Head Teacher and staff to maintain and improve academic standards and performance.
- Visit the school regularly, monitor specific areas of responsibility and provide feedback to Full Governing Body.
- Take all reasonable steps to ensure that the school premises, grounds, equipment and materials are safe and do not put health at risk. Ensure that security measures for the protection of personnel and premises are effective and make recommendations for improvement as necessary.
- With the Head Teacher, analyse the annual RAISE report and other assessments in order to monitor, review and evaluate the standards of achievement, seek to make continuing improvements and set targets.



3. GOVERNOR AREAS OF RESPONSIBILITY: ACADEMIC YEAR 2016-17

Chair of Governors	Karen Robson
Vice Chair of Governors	Rob Cook
Chair of Finance	Carl White

Safeguarding	Karen Robson
SEN	Karen Robson
Health & Safety	Andy Harford
Early Years	Andy Harford

RS	Dawn Rudd
English	Kate Preston
Mathematics	Liz Ellis & Kevin Marley
Science	Rob Cook
PHSE	Dawn Rudd

4. DECLARATION OF PECUNIARY INTERESTS

Declaration of business and pecuniary interest forms are completed by all Governors at the beginning of the first meeting of each academic year.

September 2015 – There were no pecuniary interests.

September 2016 – Mr White's previous employment was noted.

September 2017 –

Mr White's previous employment was noted.

Mr Cook's wife is employed as midday assistant at school.

Mrs Young's husband is chair of FODS.

'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you, plans to give you hope and a future.' (Jeremiah 29:11)



Declaration of business and pecuniary interest is reviewed at the beginning of each committee meeting.

5. GOVERNING BODY STRUCTURE

Instrument of Government (Dated June 2015) - Governing Body should consist of:-

1 Headteacher
1 Staff
7 Foundation
2 Parents
1 LEA

				Elected Until
1	Foundation Ex officio	Revd. Jane Turner		-
2	Foundation DBE	Karen Robson	Chair	09/10/2021
3	Foundation DBE	Dawn Rudd		07/11/2020
4	Foundation DBE	Rob Cook	Vice Chair	01/09/2018
5	Foundation DBE	Carl White		13/04/2019
6	Foundation DBE	Mr Kevin Marley		09/10/2021
7	Foundation DBE	Andrew Harford		01/09/2018
1	Head Teacher	Mr Burrows		-
1	Staff	Mrs Young		October 2018
1	Parent Elected	Kate Preston		July 2019
2	Parent Elected	Elizabeth Ellis		July 2019
1	LEA	Mr Mike Hornby		-
	Observer	Mrs McCann (Dep. Head)	No vote	-
	Clerk	Mrs Kenney	No vote	-

Term of office = 4 years

'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you, plans to give you hope and a future.' (Jeremiah 29:11)