

### Useful websites and phone numbers

ACE (Advisory Centre for Education)  
Phone: 0300 0115 142  
[www.ace-ed.org.uk](http://www.ace-ed.org.uk)

Catchment Area Finder  
[www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions)

Ofsted  
[www.ofsted.gov.uk](http://www.ofsted.gov.uk)

Wirral SEND Partnership  
[www.wired.me.uk](http://www.wired.me.uk)

Wirral Website  
[www.wirral.gov.uk](http://www.wirral.gov.uk)

Admissions Portal  
[www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions)

### Getting ready for school: is your child immunised?

Starting school is an exciting time for children but some may start school not fully immunised. If your child is not fully immunised they are at risk of catching diseases such as measles, which can spread quickly in nurseries and schools. If your child missed any of their immunisations as a baby or toddler, this is a good time to ask your GP practice about catch-up doses. It is never too late to have your child immunised.

Further information on  
pre-school vaccinations:  
[www.gov.uk/government/publications/  
pre-school-vaccinations-a-guide-to-  
vaccinations-from-2-to-5-years](http://www.gov.uk/government/publications/pre-school-vaccinations-a-guide-to-vaccinations-from-2-to-5-years)



Apply online at  
[www.wirral.gov.uk/  
schooladmissions](http://www.wirral.gov.uk/schooladmissions)

### Adult and Disability Services

PO Box 290  
Brighton Street  
Wallasey  
CH27 9FQ

Phone: 0151 606 2020  
Fax: 0151 666 4450  
Email: [primaryplaces@wirral.gov.uk](mailto:primaryplaces@wirral.gov.uk)



## Essential Information

If your child is starting school in September 2018  
you need to read this leaflet. You must apply  
before the deadline date of the 15 January 2018.

# Primary

Apply online at  
[www.wirral.gov.uk/  
schooladmissions](http://www.wirral.gov.uk/schooladmissions)



# Getting the right school for your child is very important

If your child was born between 1 September 2013 and 31 August 2014, they are due to start school in September 2018. You need to make an application for a school place by 15 January 2018. This leaflet will highlight the facts and shows deadlines you must meet.

## Essential Information

Most children attend a primary school near their home. Parents have a right to say which school they wish their child to attend and in most cases it is possible to meet these wishes. Each community and voluntary controlled school has its own catchment zone and uses the same policy for admission of children.

Catholic and Church of England voluntary aided schools serve parishes rather than catchment zones and have their own admission policies. Birkenhead High School Academy for Girls also has its own admission policy. The Local Authority co-ordinates the admissions process to all these schools.

**You must apply before the deadline date of the 15 January 2018.**



## Making an application

Wirral's online admission system can be accessed from [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions). Applying online is quick and simple to do. You will receive an automatic email so that you know your application has been received by us. In April 2018, online applicants will receive an email with their child's allocated place. The deadline for online **applications to be submitted is 15 January 2018.**

- You can put up to three schools in the order of your preference. It is always recommended to put more than one school.
- All Wirral primary or infant schools can be included as preferences, except for private schools.
- We recommend you include your zone school as one of your preferences. The Wirral primary school Catchment Area finder is available at [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions) or call **0151 606 2020** for assistance.
- You can include schools outside Wirral in your preferences if you want.
- Attending a school nursery class or having other children already attending the school does not guarantee a place in Foundation 2. You must complete an application form by the deadline.

- If you are applying for a Catholic or Church of England Aided school you may also need to fill in a supplementary form. You must ask the school yourself to find out what their arrangements are.
- If you live in another part of England, you must apply through your home authority.

If you cannot apply online, you can complete a paper application form. In April 2018 you will receive an allocation letter by post to your home address. The Mainstream Admissions team cannot send an allocation email to you unless you apply online.

You can get application forms from:

- The Admissions portal website: [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions)
- Wirral Council's One Stop Shops
- The Council's call centre: call **0151 606 2020** during office hours

If you have applied on a paper form, the Mainstream Admissions team will acknowledge receipt of your application within 15 working days. If you have not received an acknowledgement after this time, please ring **0151 666 4600**. Note that the Mainstream Admissions team will not acknowledge paper form applications received after the deadline for paper applications which is **15 January 2018.**

## Allocation of places

Every child is given a rank for every school preference based on the admission policy for the school. If your child is eligible to be given a Foundation 2 place at more than one school, you will be offered a place at the school you have named as the highest preference. If it is not possible to offer a child a place at any of your preferences you will be given a place at the nearest appropriate school with a place available.

Online applicants will receive an e-mail offer of a place on 16 April 2018. Offers of places to parents who applied on a paper form will be posted second class on that day. Late applications received after 15 January 2018 are only dealt with AFTER places have been offered to parents who have applied on time.



## Finding out more

The Primary Education in Wirral booklet is available online at [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions), from libraries, one stop shops and Children's Centres, or call **0151 606 2020** or email [primaryplaces@wirral.gov.uk](mailto:primaryplaces@wirral.gov.uk) for a copy.

Whether you apply online or use a paper form, you must return your application to Wirral Local Authority by **15 January 2018** at the latest to make sure that your child is offered a school place.